

DATE: March 15, 2023

FROM: Intermax Networks

**NOTICE OF REQUEST FOR PROPOSAL
FOR FIBER-TO-THE-HOME CONSTRUCTION SERVICES**

Intermax Networks is seeking proposals for fiber construction from qualified parties for its Fiber-to-the-Home (FTTH) Project in Spirit Lake, ID.

Proposals must be in writing and address each of the elements outlined in the Request for Proposal (RFP). Submittals should be delivered to Chris Jasper, Manager of Outside Plant and Fiber Construction, by 5:00 pm PDT on April 3, 2023. Proposals received after that date will not be considered. E- mailed submissions will be accepted.

Intermax Networks reserves the right to reject all proposals or to waive any irregularity. The terms the final contract will be established by negotiation. Intermax Networks reserves the right to terminate negotiations for any reason.

Applicants must be able to demonstrate the qualifications necessary to fully, properly, and timely carry out all the obligations described in the RFP.

Intermax Networks is an equal opportunity employer and encourages all qualified women and minority firms to submit proposals.

All questions must be emailed to the Intermax contact below:

Chris Jasper
Manager of OP and Fiber Construction
procurement@intermaxteam.com
Office: 208.758.7505
Cell: 208.699.1876

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REQUEST FOR PROPOSAL FOR FIBER-TO-THE-HOME CONSTRUCTION SERVICES

Background:

Intermax Networks is proposing to build an aerial and underground fiber optic cable and facilities as part of a “fiber- to-the-home” project to provide high speed broadband access to the property owners in Spirit Lake, ID. With the exception of the drops to the houses, the entire project will be built within the City of Spirit Lake and Idaho Transportation Department right-of ways.

Important Dates:

- Bid Solicitation: March 20, 2023
- Questions and Answer Period: March 27, 2023, through March 30, 2023
- Bid Due Date: April 3, 2023
- Award Date: April 5, 2023
- Construction Start Date: April 10, 2023
- Contract Completion Date NW Phase: June 2, 2023
- Contract Completion Date SW Phase: July 5, 2023

Statement of Need (Scope):

This Request for Proposal (RFP) is intended to solicit proposals from fiber construction companies to supply Intermax Networks with labor, equipment, and some materials to complete the fiber network as designed. Intermax has some existing infrastructure that will be used to complete some of this project.

The services expected to be delivered as part of this procurement include but are not limited to:

- Furnish all labor, equipment, and materials (unless otherwise noted) necessary for the construction of the fiber optic system as designed.
- Comply with all permitting as required and work with the City of Spirit Lake, Idaho Transportation Department and property owners as needed to complete the project.
- Supply as-builts with cable footages overlaid onto the existing plan set or in a GIS format acceptable to Intermax Networks

Intermax Networks will supply the fiber tags, strand, anchors, HDPE pipe, vaults, active cabinets, splitter cabinets, fiber optic cable, MSTs, splice cases with trays, and loaded fiber termination panels.

Please email Chris Jasper at procurement@intermaxteam.com to receive a link to a cloud file for access to the following documents made part of this request for proposal:

- Notice of Request for Proposal
- Design – Proposed Cabinet Site
- Design – Northwest Phase - Spirit Lake
- Design - Southwest Phase - Spirit Lake
- Unit Pricing Form
- Contract Language
- Insurance Minimum Requirements

Evaluation Criteria:

Proposals will be evaluated on the following criteria:

- Relevant experience with fiber construction, specifically Fiber-to-the-Home construction
- Experience of the project management team
- Previous claims history
- Pricing and ability to complete the project in a timely manner.

Proposal Elements:

Proposals must include submission of the following information:

- **Relevant Experience Criteria.** The Company shall have successfully completed all awarded projects with a contract price over Three Hundred Fifty Thousand \$350,000 within the past three (3) years. In evaluating whether the projects were “successfully completed,” Intermax may check company references for the previous projects and may evaluate the owner’s assessment of Company’s performance, including but not limited to the following areas:
 - Quality control:
 - Safety record:
 - Timeliness of performance:
 - Use of skilled personnel:
 - Management of subcontractors:
 - Availability of and use of appropriate equipment:
 - Compliance with contract documents:
 - Management of submittals process, change orders; and close out:
 - Ability to provide required deliverables under the Contract Documents in a responsive and timely manner including but not limited to required drawings, schedules, submittals, and as-builts:
 - Demonstration of being reasonable in pricing change orders; and
 - Demonstration of being responsive in resolving warranty issues in a timely manner.
- **Documentation of Relevant Experience:** The Company shall submit a list of awarded projects over Three Hundred Fifty Thousand \$350,000 in the past three (3) years. The information about each project shall include the following:
 - Owner’s name and contact information for the owner’s representative:
 - Awarded contract amount:
 - Final contract amount:
 - A description of the scope of the project:
 - List the categories of work performed by the Company with its own forces:
 - List the categories of work performed by the Company using sub-contractor:
- **Experience of the Project Management Team:** Identify the name, qualifications for each of the following key members of the Company’s project management team:
 - Superintendent
 - Project Manager
 - QA/QC Representative

- **Subcontractors:** Provide a list of proposed subcontractors Company intends to use on this project. Provide subcontract company's name, phone number, and a brief description of the work they will be hired to do.
- **Previous claims/lawsuit history.** For the past three (3) years, list all projects (whether public or private) performed by the Company that were/are subject to litigation for design, fabrication, performance, or any other reason as either defendant or plaintiff. Company shall identify if they have ever been sued by a municipality, county, state, or the federal government or private enterprise involving a construction contract, and for what reason. If so, identify the case title and case number of each lawsuit, as well as the court in which each was filed. Identify the disposition of the case, if resolved. The Company will also be evaluated to determine if it has a record of excessive claims filed against the retainage or payment bonds for public works projects during the previous three (3) years, that demonstrate a lack of effective management by the Company of making timely and appropriate payments to its subcontractors, suppliers, and workers, unless there are extenuating circumstances, and such circumstances are deemed acceptable to Intermax. The Company will also be evaluated to determine if it has a record of lawsuits with judgments entered against the Company within three (3) years of the bid submittal date that demonstrate a pattern of failing to meet the terms of contracts, unless there are extenuating circumstances, and such circumstances are deemed acceptable to Intermax Networks.
- **Pricing and Ability to Complete Project in Timely Manner.** Outline of project elements and timeline for completion of each phase company is bidding. Provide pricing for construction units, including materials not provided by Intermax. The projected construction start date is April 10, 2023

Contract:

Intermax Networks may negotiate a contract with the firm it determines is most qualified, but Intermax shall have no obligation to enter into any such negotiations and, if it does so, Intermax reserves the right to terminate the negotiations without obligation and not execute a contract for the services. Language to be included in the contract is included in the attachments.

Proposal Terms and Conditions:

Proposals must be in writing and address each of the elements outlined in the RFP. Submittals should be delivered to Chris Jasper by 5:00 pm PDT on April 3, 2023. Proposals received after due date and time will not be considered. E-mailed submissions will be accepted.

Intermax Networks reserves the right to request clarification of information submitted, and to request additional information to any submission. Intermax Networks reserves the right to reject all proposals or to waive any irregularity. The terms of any final contract will be established by negotiation. Intermax Networks reserves the right to terminate negotiations for any reason.

